

Minutes for MAHO Special Board Meeting - April 20th, 2017.

Vice- President's report:

Mike Nelson, called the special meeting to order at 12:38 PM. Mike brought a MAHO board agenda outline for discussion; however, topic of meeting was solely for discussion, planning & establishment of rates for the June conference.

(Meeting location - E. Lansing – Hannah Center)

Members present:

Mike Nelson, Tim Maday, Mike Deitz, Jeanne Powers, Toby Fredericksen, David Beech & Joe Haba.

Members absent:

Dave Vincent: w/ phone conference & suggested input for discussion submitted.

Absent member excused- motioned by Powers & seconded by Nelson. Motion to excuse absence of member passed.

Agenda:

Frederickson moved to accept the agenda, seconded by Deitz. Motion passed.

Minutes from February meeting: Not included in Agenda for meeting.

Treasurer's report: Not included in Agenda for meeting.

Vice-President's Update:

Nelson presented updates on concerns associated with June/Summer conference:

- Hotel food rates have increased in comparison to last years' final pricing.
- Hotel deadline for numbers (room reservations) needed by 5/10/2017.
- Urgency associated with having Registration available as soon as possible.

Board Member update: N/A

Website update:

Fredericksen presented updates on website detail.

- Itinerary for conference, with course/speaker info has been uploaded.
- Revised Registration Form needed for blast with pricing information available. Rough-draft has been created & is ready for review.
- Blast for June conference can be sent as soon as material included in/on form is approved by Board & revised accordingly.

New Business:

Motion made by Nelson to establish fees for attendance of June conference in Traverse City, MI. Motion seconded by Maday.

Discussion held in reference to motion:

- *Last year's conference had fifty-one attendees.*
- *Food cost has risen for 2017; some cases, nearly 15-30% before negotiation(s).*
- *E. Jordan negotiating w/ Hotel on costs. Final #'s to be expected at 5/4/17 Board meeting.*
- *2016, pricing did not include parking. Will be \$6 per car/per night this year.*
- *Hotel contract requires numbers by 5/10/17.*
- *Seminar/Member attendance on the rise- expecting higher turn-out than 2016.*
- *Hotel contractually obligated for forty rooms. Need to request rooms held to fifty-five as soon as possible.*
- *Majority of attendees choose single-occupancy.*

Following discussion of motion, Nelson revised previous motion to include establishment of the following fees for June 2017 conference:

- Single occupancy - \$325 - (\$50 increase from 2016)
- Double Occupancy - \$275 - (\$50 increase from 2016)
- Conference Only - \$160 - (\$10 increase from 2016)
- Single Day Attendance - \$80 - (Same as 2016)
- Meals for One (1) - \$50 - (Same as 2016)

Motion supported again by Maday & passed with no opposition from members present. Motion passed. Fees established for June 2017 conference.

Old Business: Not included in Agenda for meeting.

Adjournment of Special Meeting: Motion made by Beech to adjourn meeting at 12:55 PM. Seconded by Powers. Motion passed- meeting adjourned.

-Submitted by J. Haba.