

Minutes for MAHO March 2, 2017 board meeting

President's report: Dave Vincent called the meeting to order at 12:20 PM. Dave brought a MAHO board agenda outline for discussion. (Location; Lansing)

Members present: Dave Vincent, Mike Nelson, Mike Deitz, Jeanne Powers, Toby Fredericksen, David Beech & Joe Haba.

Members absent:

Dennis Wesner w/ written notification & commitment updates submitted.

Tim Maday w/ written notification & commitment updates submitted.

Absent members excused- motioned by Powers & seconded by Nelson. Motion to excuse absence of both members passed.

Agenda: Nelson moved to accept the agenda, seconded by Deitz. Motion to accept the agenda passed.

Minutes from February meeting: Deitz moved to table minutes until next meeting- seconded by Powers. Motion passed: February minutes to be submitted/reviewed at April meeting.

Treasurer's report: Deitz reported the following:

- Checking and money market account detail & balances. Statements provided for all members present.
- Significant transfer (3/2/17) on record to reduce funds available in checking and into money market account.
- Hotel Indigo deposits reflected as PAID (included in report) for 2017 & 2018 seminars in Traverse City, MI.
- Recently added new members from Benton Harbor, MI.
- Correspondence received by Nelson, referencing check status/inquiry from Sault Ste. Marie members delivered to Deitz. Deitz to follow-up accordingly & correspond to the inquiry.

Motion to accept Treasurer's Report moved by Powers, seconded by Fredericksen. Motion to accept the report passed.

President's Update: (relevant topics covered under Officer's briefing)

Board Member update:

Nelson reported he may not be able to continue as an Officer of the Board once his term expires in June. Potential for different job duties/requirements may prevent his ability to serve the Board at full capacity.

Website update: (Fredericksen)

- Revised Registration Form needed for blast. Vincent to send rough-draft to Fredericksen to have ready for seminar blast.
- Fredericksen needs biography's for April speakers. Fredericksen to reach out to Wesner and facilitate as soon as possible.
- Fredericksen requesting new member e-mail template/list from Deitz, to ensure blast is hitting correct individuals throughout organization.
- Blast for April conference to be sent as soon as material received & form(s) revised.
- Current website access is not known to come w/ annual fee or other maintenance fee.

New Business:

- Bio's needed for blast & update registration forms as discussed in website update. Wesner to get bios' from speakers and send to Fredericksen. Vincent to send rough-draft of revised registration forms to Fredericksen to prepare for blast.
- Agenda item referencing Preferred Provider direction/focus was postponed at this time.
- April 6th Board meeting to be held in Lansing, MI.
- May 4th Board meeting to be held in Kalamazoo, MI.
- Board terms/positions discussed in preparation for General Membership meeting & elections to take place in June.
- June conference speakers discussed:
 - Wednesday afternoon- E. Jordan's contact: Federal Probation Officer
 - Thursday (ALL DAY) – ICC speaker
 - Friday morning- CPR/AED course by Mark Frankhauser (GRFD).
- Get biography for June speakers ASAP to prepare for blast.
- Powers/Vincent shopping for “serving” area supplies- spill prevention, organizer, etc. for seminars.
 - Large squirt sanitizer
 - Pizza to be lunch at April seminar. (Raffle extras).
- Gift bags for June conference (Nelson's wife). Motion for gift bags expenditure in the amount of \$700.00 made by Nelson, seconded by Powers/Beech. Motion passed. Consider the following suggestions to be considered for inclusion of gift bags:
 - Umbrellas, cell phone accessories- stand, cards holder, etc.
 - REMEMBER the Flashlight –
 - Candies, mints, coupons from Chamber of Commerce.
 - ICC business card holders.
- Vincent to order MAHO pens to replenish low stock/inventory.
- Conference ideas (October potential). Look into other chapter speaker inventory for new ideas:
 - Wade O'Boyle (MDEQ)
 - CPS/APS speakers – (Vincent)
 - Attorney for Medical Marijuana (pro-side AND opposition to make full day).
 - Inspection photos- epic fails, interesting finds for breaks- send photos to Board.
- Senate Bill No. 107- Discussed as Board, who generally oppose content. May consider drafting additional submission declaring MAHO's position in relation to our general membership.
- October 19th, 2017 is the date of fall conference.

Old Business:

Annual ICC Conference-[continued from February meeting – item tabled]

- Nelson reiterated- may not be able to attend with potential for modified job duties.
- Proposal revisited for trip expenditures for two Board members to attend. Proposal submitted by Vincent circulated & reviewed. Treasurer's chair consulted referencing submitted proposal. Treasurer's chair provided general support of proposal. Haba moved motion, approving expenditures in the amount of \$2,135.00 to cover expenses as stated in proposal; w/ attendees to make effort to reduce proposed costs & overages requiring additional approval of Board for consideration. Motion seconded by Powers. Motion passed for expenditure.
- Maday also attending conference; however, is covering own expenses. May be able to provide other attendees w/ transportation.

Motion to close meeting moved by Nelson, seconded by Fredericksen. Motion passed- meeting adjourned at 1:38 pm.

-Submitted by J. Haba.