

Minutes for MAHO February 2, 2017 board meeting

President's report: Dave Vincent brought the meeting to order at 12:30 PM. Dave brought a MAHO board agenda outline for discussion. (Location; Lansing)

Members present: Dennis Wesner, Dave Vincent, Joe Haba, Jeanne Powers, Mike Nelson, Mike Deitz, Dave Beech.

Members absent: Toby F.—Excused absence. Tim M.—Excused absence.

Agenda: Joe moved to accept the agenda, seconded by Mike D. Motion to accept the agenda passed.

Minutes of January 5, 2017 board meeting: Joe moved to accept minutes, seconded by Mike N. Motion passed.

Treasurer's report: Mike D. went through the treasurer's line items while answering questions from all the board members. Mike N. moved to accept the treasurer's report, seconded by Dennis.

New Business:

- The board discussed that the refund policy must be put on the registration forms. For all refunds there should be an end date that refunds will not be granted. This policy move to accept by Mike N, seconded by Dennis.
- Mike N. is getting additional information about being a preferred provider and will share with the board later.
- Dennis will look into having audio/video department at MSU help us with possibly recording conferences.
- Toby will look into a different venue for our seminars, other than the Hannah Center in East Lansing. He thinks that he can find a free space that can serve the purpose as the Hannah Center. Toby was not at this meeting, but indicated at the January meeting that he may have a location to replace the Hannah Center.
- Next seminar (April) we need pens, coffee supply holders (like wicker baskets). Jeanne suggests permanent name tags?
- Joe brings up the topic if a speaker should be a "no show". We should have a "policy" if a speaker cannot make a seminar at the last minute.
- Dave Beech will look into the legal aspects of a video presentation.
- Move for adjournment by Mike N. Seconded by Mike D. Motion passed. Meeting adjourned at 1:58PM.

NOTE: March 2ND BOARD MEETING TO BE HELD IN LANSING.

Submitted by Dennis Wesner/Mike Deitz

Revision 1.